

# Personnel File Review

Review Period: Jan - March 2010

## Southeast Service Area

Contractor: Visinet

Total Number of Reviews:

38

Background Checks	# Yes	# Applicable	% Achieved
1 National	35	38	92.11%
2 Out of State	3	9	33.33%
3 In State	36	38	94.74%
4 Local	38	38	100.00%
5 Internet Search	36	38	94.74%
6 Ongoing Background Checks	10	12	83.33%
7 Exceptions	7	11	63.64%
8 Record Maintenance	32	38	84.21%
Transportation	# Yes	# Applicable	% Achieved
9 Driver's License	37	37	100.00%
10 Auto/Medical Insurance	34	37	91.89%
11 SE	35	37	94.59%
12 Limitations	35	36	97.22%
13 Defensive Driving Course	33	37	89.19%
Drug Screening	# Yes	# Applicable	% Achieved
14 Drug Tests	38	38	100.00%
References	# Yes	# Applicable	% Achieved
15 References - Home Study Staff	NA	NA	NA
Education	# Yes	# Applicable	% Achieved
16 Education - ALL Employees	33	38	86.84%
17 Education - Home Study Staff	NA	NA	NA
18 Education - Service Coordinator	26	26	100.00%
Training	# Yes	# Applicable	% Achieved
19 ALL STAFF - Initial Training	38	38	100.00%
20 ALL STAFF - Ongoing Training	11	11	100.00%
21 MULTI ETHNIC PLACEMENT	22	26	84.62%
22 ICWA	0	27	0.00%
23 CFS Pre Service Training	24	26	92.31%
24 Ongoing Training - SC/Sup	6	6	100.00%